



**Chester County Fund for Women and Girls**  
*Leading and Uniting the Community for Women and Girls*

**Core Grants Program  
Request for Proposals**

**Posting Date:** December 1, 2017

**Closing Date:** January 12, 2018

**Objective of this Request for Proposals:**

To issue grant funding to organizations demonstrating a commitment to women and girls in Chester County. Grant recipients should have a gender lens. That is, they should demonstrate an understanding of the unique challenges women and girls face pursuing equality and the ways in which systems, institutions, and policies must change to advance women's equality. In addition, the proposed programs should be project-specific and should provide deliverables, milestones, and/or achieve measurable outcomes as possible within a year of receiving the grant. The work outlined in the proposal should be connected to long-term positive impact for women and girls.

Any organization applying for a general operating or capacity building grant must demonstrate that women, girls, or mothers and their children in Chester County make up at least 75% of the organization's total target population.

Organizations applying for program or project support must demonstrate one of the following: 1) 100% of the recipient of services supported by a CCFWG grant are women, girls, or mothers and their children in Chester County; or 2) the proposed work will produce impacts that increase resources and opportunities for women and girls in Chester County. Please see *Funding Priorities and Guidelines for more information regarding the Fund's eligibility requirements, preferences, and exclusions.*

**Background:**

CCFWG's mission is to lead and unite the community through philanthropy and advocacy to ensure that women and girls have resources and opportunities to thrive. To achieve this, CCFWG is looking to award grants to organizations or partnerships that demonstrate the ability to advance CCFWG's mission. The size and number of grants awarded will be based on the funds that are available.

### Funding Priorities:

CCFWG is interested in funding organizations that address the following priorities:

- Meet the **core needs** of women and girls;
- Improve access to **economic opportunities** for women and girls;
- Promote **health and wellness** by addressing needs specifically related to the health of women and girls; and

Examples of services provided by our grantees include, but are not limited to:

- Vocational training and workforce preparation
- STEM programming for girls
- Case management for teenage mothers
- Improved access to women's health services
- Domestic violence services
- Housing and homelessness prevention
- Youth development programming focused on girls leadership and/or empowerment

Through investment in these areas, CCFWG hopes to play an active role in providing equality and security for women and girls, making our communities stronger and more vibrant for everyone.

### Other Notes:

- Anti-discrimination Policy: CCFWG does not discriminate against organizations on the basis of sex, race, color, national origin, ethnicity, creed, religion, sexual orientation, gender identity, age, marital status, physical and mental ability, military or veteran status, or any other characteristic protected under federal, state or local law. In fact, CCFWG upholds diversity and inclusion, recognizing that its work will be strongest with a rich variety of perspectives.
- CCFWG will review all proposals and assess need. CCFWG may not fund the full amount requested.
- Grant awards are subject to the approval of the full Board of Directors. It is not the intention of CCFWG to establish an ongoing or permanent grant relationship with grantees.

### Grants Available and Evaluation Requirements by Priority Area:

Organizations may apply in the priority area which they feel they align. If organizations have questions regarding the fit of their work, please contact Michelle Legaspi Sánchez, Executive Director, at [michelle@ccfwg.org](mailto:michelle@ccfwg.org) or 484-356-0940. The following table outlines the grant awards available and evaluation requirements within each area.

	Core Needs	Economic Opportunities	Health and Wellness
Grant Award Size	\$5,000 to \$15,000	\$5,000 to \$15,000	\$5,000 to \$15,000
Anticipated Number of Awards Available	5-10	5-10	5-10
Length of Grant Period	One-year	One-year	One-year
Type of Support Available*	Program/project, general operating, or capacity building	Program/project, general operating, or capacity building	Program/project, general operating, or capacity building
Indicators** Used for Program Support and General Operating Requests (Select one or more)	See list included in Application Narrative for suggested indicators	See list included in Application Narrative for suggested indicators	See list included in Application Narrative for suggested indicators
Additional outcomes for Capacity Building Support Requests	<u>In addition to choosing outcomes related to the selected priority area</u> , describe the milestones and deliverables that will be achieved with the grant; Include end-of-project deliverables (such as a strategic plan or technology enhancements).		

\*Glossary of terms:

**Program/Project Grant:** Funding for a specific initiative or new endeavor

**General Operating Grant:** Funding for the general purpose or work of an organization, including personnel, administration, and other expenses for an existing program.

**Capacity Building Grant:** Funding specifically to enhance organizational capacity and address important issues of organizational development and effectiveness (e.g. strategic planning, leadership development, technology infrastructure, etc.).

\*\*Please note that these indicators may vary based on your organization's focus area and program. Additionally, these are suggestions for units of measurement. Please consult the Executive Director with any questions regarding evaluation requirements.

### Application Timeline:

- December 1, 2017 – January 12, 2018: Online application is available
- January 12, 2018 by 5:00 pm: Deadline
- February 2018 – April 2018: Grants Allocation Committee reviews and issues proposal recommendations for Board of Directors
- March 1, 2018 – March 30, 2018: Site visits will occur for organizations
- Early May 2018: CCFWG's Board of Directors reviews and approves final grant recommendations
- Mid-May 2018: Selected grantees will be notified

### Proposal Preparation and Submission Guidelines:

The link to the online application form will be available on December 1, 2017. Submissions should be submitted electronically no later than January 12, 2018 at 5:00 PM. Applications received after the deadline stated in the RFP will not be accepted. CCFWG will only consider complete applications. No other material such as videos, brochures, newspaper articles and other attachments will be considered by the Grants Allocation Committee.

In addition to completion of the online application form, the following required documents (**in pdf format**) must be uploaded by the deadline in order for the application to be considered complete:

- Proposal Narrative
- Program/Project Budget Form, if applying for program/project or capacity building support
- Organization Budget Form
- For non-profit organizations or groups, one copy of the most recent IRS 501(c)(3) ruling
- For organizations with a fiscal sponsor, one copy of the sponsor's most recent IRS 501(c)(3) ruling along with a letter to the Chester County Fund for Women and Girls from the sponsor indicating willingness to serve in that capacity
- One copy of the applicant's Board of Directors list
- One copy of the applicant's most recent audited financial statement. If an audited financial statement is not available, include one copy of the organization's most recent Board-approved financial report.
- Strategic Plan if available

For technical assistance or any other questions, please contact Michelle Legaspi Sánchez, Executive Director, at [michelle@ccfwg.org](mailto:michelle@ccfwg.org) or 484-356-0940.